

STATE PROCUREMENT OFFICE  
EMERGENCY PROCUREMENT

AMENDED

13 JAN 22 A8:48

STATE PROCUREMENT OFFICE  
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: DHS/HPHA/CPO  
*Name of Requesting Department*

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 10/12/12 - 12/4/12	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.  
This is an amendment to Emergency Procurement No. 13-017K approved on 12/17/2012. The period of performance has changed from 10/12/12 - 11/30/12 to 10/12/12 to 12/4/12. The vendor needed a few more days to check all the existing sewer lines within the project site. The amount of the request has increased from an estimate of \$8,000 to \$15,587.53. The Kupuna Home O'Waiialua public housing project consists of 20 studio and one-bedroom duplex buildings. The project's sewer treatment plant has been experiencing a severe reduction of flow from the units, and two buildings are vacant due to blocked sewer lines. It is critical to identify all the sewer line leaks. It is a serious health and safety issue.

4. Vendor/Contractor/Service Provider Name: Pipe Insight LLC	5. Amount of Request: \$ 15,587.53
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.  
The vendor will inspect and video camera all main sewer lines, mark the location of all possible leaks and submit all video footage on DVD or memory stick to the HPHA.

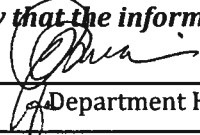
7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.  
The HPHA requested recommendations from the consultant (who designed the sewer treatment plant) of companies who perform this type of work. The consultant recommended Pipe Insight, LLC from past experience.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

\*Point of contact (Place asterisk after name of person to contact for additional information.)

<u>Name</u>	<u>Division/Agency</u>	<u>Phone Number</u>	<u>E-mail Address</u>
Rick Sogawa	DHS/HPHA/CPO	832-6038	rick.t.sogawa@hawaii.gov

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.  
I certify that the information provided is to the best of my knowledge, true and correct.**



Department Head Signature

1/18/13

Date

**For Chief Procurement Officer Use Only**

Chief Procurement Officer (CPO) Comments:

Approval is granted to change the period of emergency to 10/12/12 to 12/04/12 and increase the total expenditure to \$15,587.53. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or [stanton.d.mato@hawaii.gov](mailto:stanton.d.mato@hawaii.gov).

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

1/28/2013

Date